

The Nutcracker

Production Week Memo

PERFORMANCES: Saturday, December 7 7:30pm and Sunday, December 8 2:00pm
Franklin High School (218 Oak Street, Franklin)

AS OF FRIDAY, 12/6, ALL CAST MEMBERS MUST BE BACKSTAGE FOR THE DURATION OF REHEARSAL/PERFORMANCE. DO NOT COME IN THROUGH THE AUDITORIUM. ALL YOUNGER DANCERS WILL BE SUPERVISED IN THE CLASSROOMS.

PARKING

Please use the parking lot in **FRONT** of the school. Use the gymnasium entrance (toward the center/left of the building), not the Main Entrance (to the right). Parking behind the school is reserved for staff, orchestra, and the loading/unloading of sets, props and costumes. Thank you!

TICKETS

PERFORMANCES WILL SELL OUT! Doors will open thirty minutes prior to curtain.

IMPORTANT Dismissal Procedure:

One parent only will be allowed to pick up a performer backstage. All children 13 and younger must be met backstage by a parent. One parent will be allowed backstage to the supervised room for pick up: You may exit outside or you may follow the long hallway around to the lobby. You may not exit the way you came in. Performers 14 and older will exit through the house to the lobby after the auditorium has cleared. Please invite your family and friends to greet your performer in the lobby! There will be no exceptions to our backstage policies. Thank you for your cooperation.

1. YOU MUST BE PROMPT FOR EVERY REHEARSAL AND PERFORMANCE CALL TIME. ARRIVE WITH HAIR AND MAKEUP DONE.
2. Guests are not allowed at rehearsals. There will be no seating in the front sections for auditorium rehearsals. No exceptions. If you need to talk, please go to the lobby. Because of the large cast, we cannot accommodate parents, relatives or friends backstage. Please cooperate. For the safety of the children, only supervisors wearing badges will be allowed backstage.
3. Dress Rehearsal is closed. You may purchase a ticket if you would like to attend.
4. All performers remain backstage for the entire production. Children should bring books or quiet games to help pass the time.
5. DO NOT SEND FOOD WITH CHILDREN BACKSTAGE. Water bottles are recommended. Once costumed, no snacks or drinks other than water will be allowed.

6. DURING PERFORMANCES AND REHEARSALS AT THE AUDITORIUM, THERE IS ABSOLUTELY NO PHOTOGRAPHY ALLOWED. VIDEOTAPING IS PROHIBITED AT PERFORMANCES. PLEASE SHUT OFF ALL ELECTRONIC DEVICES AND CELL PHONES. OUR USHERS WILL ADDRESS ISSUES WITH ELECTRONICS IN THE AUDIENCE.

CHILDREN AT THE BALLET

FPAC welcomes children and families to our performances. Many children can remain quiet, attentive, and seated for a performance, however others are not yet ready to attend a show. *The Nutcracker* is recommended for children 3 and up. Every person who enters the theater must have a ticket. Lap sitting is not permitted. No persons under two years of age are allowed at the performance.

DVDS

The Nutcracker will be professionally recorded. Orders may be placed in the lobby at any of the performances or in The Spotlight Shop before or after the shows.

COSTUMES AND MAKEUP

ALL DANCERS MUST WEAR THE CAPEZIO TIGHTS INDICATED ON THEIR COSTUMING MEMO. EITHER HOLD AND STRETCH OR ULTRA SOFT. NO ALTERNATE TIGHTS ALLOWED.

Costumes remain at the auditorium throughout the week. Both casts share the wardrobe and every costume piece and accessory must be returned to the correct rack. BRING ALL ITEMS OF YOUR OWN, organized in a bag, labeled with your name. Tights and shoes must be CLEAN!!! Anyone not returning a costume will be billed for its replacement.

Hair is to be done at home. Hair must be worn in a bun unless otherwise directed by the choreographer. All loose ends and bangs are pulled back and sprayed.

Makeup is to be applied at home for DRESS REHEARSAL and the PERFORMANCES. Use a makeup base that is slightly darker than the normal skin tone; dark brown eye brow pencil for brows and black pencil for eyeliner. Use brown eye shadow ONLY. Other colors are unacceptable and will be changed. Apply a clear red lipstick and a coral blusher. NO glitter or glittery powder!

Each performer should have a bag with a small can of hair spray, bobby pins, safety pins, hair brush, lipstick, blusher and eye brow pencil.

*****For your convenience, The Spotlight Shop carries a theatrical makeup kit with the correct colors.**

LOAD OUT

We need help for *Nutcracker* Load-Out during and following the Sunday, Dec. 8th matinee. Please report to the stage after the house has emptied after the Sunday matinee performance. Thank you!
BREAK A LEG!!

Your Nutcracker Creative Team